



MINUTES

Of a Meeting of the Council of the City of Kenora Tuesday, November 17, 2020 – City Council Chambers 12:00 p.m.

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2020-11-17.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Wallegghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Manager of Administration/City Clerk, Stace Gander, Manager of Community Services, Adam Smith, Manager of Development Services, Charlotte Edie, Manager of Finance/Treasurer, Jeff Hawley, Manager of Operations & Infrastructure, Roberta Marsh, Human Resources Manager

### Call to Order

Mayor Reynard called the meeting to order at 12:00 p.m.

### Blessing & Land Acknowledgment

#### *Delivered by Councillor Poirier*

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with our Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

Kyle Attanasio, CAO, introduced the City's new Human Resources Manager, Roberta Marsh and welcomed her to the team.

### Public Information Notices as per By-law Number 144-2007

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the 2020 Operating and Capital budget in the amount of \$10,000 to be funded through contingency reserves to perform a new comprehensive strategic planning process
- Amend the 2020 Operating and Capital budget in the amount of \$6,000 to be funded through the Accessibility Reserve to install an accessibility ramp and deck extension at the rear of the main concession building

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

### **1. Moved by R. McMillan, Seconded by K. Ralko & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – October 20, 2020

## **Deputations**

### **Stephanie Landers – Ontario Waterpower Association**

The Ontario Waterpower Association is a small not for profit advocacy group doing work with the Provincial Government. They have approximately 150 members in the water industry. Ms. Landers is going around to Council's to ask that they consider becoming water power champions. There are three ways to support. The first is to sign the Ontario Waterpower Champions Charter, second is to Proclaim Waterpower Day on June 20<sup>th</sup> and the third is an opportunity for communities to become members of the OWA for \$100. To date there are several communities who have signed on to be the waterpower champions. NOMA has also become members. There are 224 Ontario waterpower facilities.

Mayor Reynard thanked Ms. Landers for her presentation and a copy was left with the Clerk.

## **Presentations**

### **Kenora.ca Website – Kerri Holder**

Kerri Holder, Communications Clerk presented the new City of Kenora Kenora.ca website.

Kerri has been working with e-solutions to develop the new Kenora.ca website. It was a collaborative effort internally to develop a new website for the City which would capture the most common searches and meet the most common needs of the average user. Kerri provided an overview of the site and outlined the great features.

Kenora.ca becomes live to the public Thursday, November 19<sup>th</sup> at 9 a.m.

## **Additions to the Agenda**

None

## **Capital & Unusual Spending**

### **2. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the 2020 Capital and Unusual Spending report.

## **2020 Q3 Contracts**

### **3. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the 2020 July – September Contracts & Expenditures Approved report.

## **September 2020 Financial Statements**

### **4. Moved by C. Van Walleghem, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at September 30, 2020.

## **Request to Defer Multi-Unit Water Rate Increase**

### **5. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby maintains the existing phased in rates for multi-unit buildings in accordance with Schedule "D" of the Tariff of Fees and Charges By-law to include the next phased in increase effective January 1, 2021.

## **Budget Amendment – Strategic Planning Process**

### **6. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby approves a budget amendment in the amount of \$10,000 to be funded through contingency reserves to perform a new comprehensive strategic planning process; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its November 17, 2020 meeting for this purpose; and further

That Council approves an application to the Federal Economic Development Initiative for Northern Ontario (FedNor) in the amount of \$90,000 for the delivery of a comprehensive strategic planning process; and further

That Council confirms its financial commitment of up to \$10,000 for the project; and further

That Council hereby approves any cost overruns associated with the project; and further

That Council give three readings to a By-law to amend the 2020 operating and capital budget for this purpose.

## **Traffic Amendment – Rate of Speed Veteran's Drive**

### **7. Moved by R. McMillan, Seconded by K. Ralko & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "T" – Rate of Speed - 60 Kilometres Per Hour Zone for Veterans Drive from 290 metres west of Regina Avenue to Highway 17A; and further

That three readings be given to an amending by-law for this purpose.

**Traffic Amendment – First St S & Thistle Dr Stop Signs**

**8. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "O" – Stop Signs Intersections to install stop signs at the north and south intersections of the laneway from First Street South and Thistle Drive between Chipman Street and Park Street; and further

That three readings be given to an amending by-law for this purpose.

**Budget Amendment – Anicinabe Park Project**

**9. Moved by A. Poirier, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby approves a budget amendment in the amount of \$6,000 to be funded through the Accessibility Reserve to install an accessibility ramp and deck extension at the rear of the main concession building; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget at its November 17, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

**Sustainability Advisory Committee**

**10. Moved by R. McMillan, Seconded by C. Van Wallegghem & Carried:-**

That the Council hereby repeals By-law #16-2009, being a by-law to establish terms of reference for the Environmental Advisory Committee (EAC); and further

That the appointments of the existing membership of the EAC be hereby repealed; and further

That the Council hereby establishes a new Sustainable Advisory Committee to support the development and implementation of the Sustainability Action Plan in accordance with the actions and responsibilities identified in the Plan; and further

That three readings be given to a bylaw to adopt the terms and reference for a new Sustainable Advisory Committee of Council.

**Amending Funding Agreement–Accessibility Improvements Norman Park**

**11. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an amended funding agreement between the Corporation of the City of Kenora and Employment and Social Development Canada for the provision of accessibility improvements at Norman Park; and further

That the Mayor & Clerk be authorized to execute this agreement.

**Sale of Municipal Land to the KDSB known as the Howard Property  
12. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That Council gives three readings to a bylaw to execute a Purchase and Sale Agreement between the Corporation of the City of Kenora and the Kenora District Services Board for land described as Part 1 and Part 3 of Plan 23R-14749; City of Kenora, District of Kenora.

**Digital Service Squad Agreements - NWBC  
13. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That three readings be given to three bylaws to execute Consulting Agreements between the Corporation of the City of Kenora and Hannah Edie, Miranda Patterson and Stuart Robertson for the provision of the Digital Service Squad; and further

That the Mayor and Clerk be authorized to execute these agreements.

**Kenora Fire Q3 Report  
14. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the 2020 third quarter report from the Kenora Fire and Emergency Services Department for the period of July 1 to September 30, 2020.

**Off Road Vehicle (ORV) Bylaw Amendment  
15. Moved by A. Poirier, Seconded by C. Van Wallegghem & Carried:-**

That Council authorizes an amendment to the City of Kenora Off-Road Vehicle (ORV) By-law to allow the use of XTVs and prohibit the use of ORVs that have tracks and/or are skid steer operated; and further

That bylaw number 127-2020 be hereby repealed; and further

That three readings be given to an amending by-law for this purpose.

**September 2020 Water Wastewater Systems Monthly Summary  
16. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora hereby accepts the September 2020 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**ICIP Funding Agreement – Handi Transit  
17. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario for the provision of funding for the handi transit bus and handi transit garage in the amount of \$210,705.69; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Approval of By-laws**

#### **18. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #166-2020-Confirmatory
- #167-2020-Budget Amendment – Strategic Planning Process
- #168-2020-Traffic Amendment – Rate of Speed Veterans Drive
- #169-2020-Traffic Amendment – First Street South & Thistle Drive Stop Signs
- #170-2020-Budget Amendment – Anicinabe Park Project
- #171-2020-Sustainability Advisory Committee
- #172-2020-Amending Funding Agreement for Accessibility Improvements at Norman Park
- #173-2020-Purchase & Sale Agreement–Kenora District Services Board–Howard Property
- #174-2020-Consulting Agreement – NWBC – Hannah Edie
- #175-2020-Consulting Agreement - NWBC – Miranda Patterson
- #176-2020-Consulting Agreement – NWBC – Stuart Robertson
- #177-2020-Off Road Vehicle Bylaw Amendment
- #178-2020-ICIP Funding Agreement – Handi Transit

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Goss highlighted that while we are nearing the end of a very difficult year the City has many successes to celebrate. We are making progress in housing and homelessness due to our great partnerships.
2. Councillor Van Walleggem acknowledged the Christmas tree and it is nice to see.
3. Councillor McMillan referenced November as women abuse month. 'Wrapped in Courage' is the theme and the local Women's Shelter leads the campaign and referenced the alarming statistics in Canada.
4. Councillor Poirier referenced celebrating the successes and remind people about the upcoming Christmas season and to continue to support the local small businesses for your Christmas shopping.
5. Mayor Reynard recognized the weekend of November 27/28 is a big weekend for the Miracle Marathon. Encourage people to reach out and support if you can.

### **Adjourn to Closed Session**

#### **19. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:56 p.m. to discuss items pertaining to the following:-

- Personal Matter about an Identifiable Individual (1 matter-Ec Dev-Tourism Committee Appointments)
  - Labour Relations (1 matter-Operations Non-Union Staffing)
- Educating & Training Members of Council (2 matters-CAO & Mayor update)

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:33 p.m. with two reports from its closed session:

**Team Lead Position –Water & Wastewater Division**

**19a. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes an additional Team Lead position for the Water & Wastewater Division effective immediately.

**December Free Parking for Harbourtown Area**

**19b. Moved by K. Ralko, Seconded by M. Goss & Carried:-**

That Council hereby directs administration to work with the Kenora District Chamber of Commerce and the Harbourtown BIZ to promote a 'Shop Local' Holiday campaign encouraging our residents to support our local businesses this holiday season; and further

That Council hereby authorizes free parking in the Harbourtown area for the month of December, with time limits remaining applicable and enforced.

**Close of Meeting**

**20. Moved by R. McMillan, Seconded by K. Ralko & Carried:-**

That this meeting be now declared closed at 2:33 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2020**

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**Mayor**

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**City Clerk**